



Institute of
Pension
Management.

The Bridge To Greatness

2024 TRAINING CALENDAR



NITA/TRN/1358

IHRM NO. C00330

TVETA/TVC/0143/2017

ABOUT IPM

The Institute of Pension Management (IPM) is a leading training institution established in 2016 to promote knowledge management, professional excellence, best practices and integrity in the practice of Pension and People Management. The Institute was founded to bridge the training gaps and promote competence standards necessary in serving the industry; this resonates well with our mantra, *Bridge To Greatness*.

OUR VISION:

To be the leading institute in knowledge advancement in the pension industry in Africa.

OUR MISSION:

To promote Professionalism through training, research and advocacy in Pension and Management.

Our Core Values:

- ◆ Collaboration and Engagement
- ◆ Professionalism
- ◆ Innovativeness
- ◆ Integrity
- ◆ Excellence

Why train with IPM?

Regional Presence in Kenya and Zambia offering high quality, open programs, bespoke in-house training programs and consultancy services.

- ◆ NITA accredited training programs
- ◆ IHRM accredited Continuous Professional Development (CPD) trainings.
- ◆ Flexible and market-driven programs (Virtual & Physical)
- ◆ TVETA registered college
- ◆ Unrivaled top-notch Trainers and industry Practitioners.

I welcome you to come and partner with us for quality and world-class capacity building programs, our membership, and business improvement processes.

Good governance and Management practices are necessary for the economic transformation and social development of a country. This is made possible through training for a continuous knowledge sharing exchange of ideas on contemporary issues. Above all, participants need to continuously familiarize themselves with global best practices, standards, and ethics that demonstrate integrity, creativity, and innovative competitiveness. Thus, whether you are a young professional starting off on your career journey or experienced c-suite professional, these courses are relevant to you. Kindly book your slot.”

CHRP James Wanyama
Executive Director

PENSION/TRUSTEE TRAININGS

DATES	TRAINING/WORKSHOP	TARGET GROUP	VENUE	COST
23rd - 26th Jan	Trustee & Retirement Benefits National Dialogue	Board of Trustees, Pension Manager, Trust Secretary, Scheme Secretariat, Human Resource, Scheme Accountant, Custodians, Advisors, Portfolio Managers, Fund Managers, Principal Officers.	Mombasa-Kenya	Kshs.70,500
5th-8th March	Pension, Emerging markets & Retirement Summit.	Board of Trustees, Pension Manager, Trust Secretary, Scheme Secretariat, Human Resource, Scheme Accountant, Custodians, Advisors, Portfolio Managers, Fund Managers, Principal Officers.	Mombasa-Kenya	Kshs.70,500
2 nd -5 th April	Pension Scheme Governance & Oversight Workshop.	Board of Trustees, Pension Manager, Trust Secretary, Scheme Secretariat, Human Resource, Scheme Accountant, Custodians, Advisors, Portfolio Managers, Fund Managers, Principal Officers.	Naivasha-Kenya	Kshs.70,500
22nd-26th April	4th Annual Retirement Benefit Scheme & Providers Congress.	Board of Trustees, Pension Manager, Trust Secretary, Scheme Secretariat, Human Resource, Scheme Accountant, Custodians, Advisors, Portfolio Managers, Fund Managers, Principal Officers.	Dubai	USD.1950
7 th -10 th May	4 th Annual Employee Benefits Symposium (6 CPD Points)	Board of Trustees, Pension Manager, Trust Secretary, Scheme Secretariat, Human Resource, Scheme Accountant, Custodians, Advisors, Portfolio Managers, Fund Managers, Principal Officers.	Arusha-Tanzania	Kshs.90,000
11 th -14 th June	Pension Schemes Board Dynamics and Trustees Effectiveness Convention	Board of Trustees, Pension Manager, Trust Secretary, Scheme Secretariat, Human Resource, Scheme Accountant, Custodians, Advisors, Portfolio Managers, Fund Managers, Principal Officers.	Kisumu-Kenya	Kshs.70,500
9 th -12 th July	Retirement Readiness for Senior Executives	Board of Trustees, Pension Manager, Trust Secretary, Scheme Secretariat, Human Resource, Scheme Accountant, Custodians, Advisors, Portfolio Managers, Fund Managers, Principal Officers.	Diani	Kshs.70,500
27 th -30 th August	Trustee Board, Audit & Risk Committees Workshop	Board of Trustees, Pension Manager, Trust Secretary, Scheme Secretariat, Human Resource, Scheme Accountant, Custodians, Advisors, Portfolio Managers, Fund Managers, Principal Officers.	Nakuru	Kshs.70,500
16 th - 20 th September	Pension Scheme Governance, Laws and Regulations Workshop	Board of Trustees, Pension Manager, Trust Secretary, Scheme Secretariat, Human Resource, Scheme Accountant, Custodians, Advisors, Portfolio Managers, Fund Managers, Principal Officers.	Mombasa, Kenya	Kshs.70,500
15 th -18 th October	6 th Annual Pension Conference	Board of Trustees, Pension Manager, Trust Secretary, Scheme Secretariat, Human Resource, Scheme Accountant, Custodians, Advisors, Portfolio Managers, Fund Managers, Principal Officers.	Mombasa, Kenya	Kshs.80,500
25 th -29 th November	Africa Pension Fund Investment Conference (Benchmarking Tour)	Board of Trustees, Pension Manager, Trust Secretary, Scheme Secretariat, Human Resource, Scheme Accountant, Custodians, Advisors, Portfolio Managers, Fund Managers, Principal Officers.	Mauritius	USD.1950
3 rd -6 th December	Retirement Readiness for Senior Executives	Board of Trustees, Pension Manager, Trust Secretary, Scheme Secretariat, Human Resource, Scheme Accountant, Custodians, Advisors, Portfolio Managers, Fund Managers, Principal Officers.	Mombasa, Kenya	Kshs.70,500

HR (CPD) TRAINING & CERTIFICATIONS

15 th -19 th April	Certified Employee Relations Professional (CERP)	Human Resource Manager, Human Resource officer, Director of Human Resource, Chief Executive Officer, HR Professionals, Employee Benefits officers.	Nairobi	Kshs.65,500
24 th -28 th June	Certified Human Resource Auditor (CHRA)	Human Resource Manager, Human Resource officer, Director of Human Resource, Chief Executive Officer, HR Professionals, Employee Benefits officers.	Nairobi	Kshs.70,500
6 th -9 th August	Payroll, Taxation Management and Compliance Training	Human Resource Manager, Human Resource officer, Director of Human Resource, Chief Executive Officer, HR Professionals, Employee Benefits officers.	Naivasha	Kshs.70,500

SHORT COURSES 2024

Certificate Course	Month	Duration	Mode of Training	Investment
Pension Legal Framework, Governance and Best Practices	April	5 days	Naivasha	62, 500
Real Estate Property Management and Agency	January/May/September	8 weeks	Virtual	36,500
Senior Management and Leadership	February/June / October	4 weeks	Virtual	36,500
The Africa Real Estate and Property Investment Master Class Training	March/August	5 days	Nairobi	65, 500
Pension Administration and Management	July	5 days	Nakuru	62, 500
Business Development and Sales Excellence	November	3 Days	Nairobi	36,500
Customer Relationship Management Skills	December	3 Days	Nairobi	36,500

Discounts : 10% for 4 or more participants



WHY BECOME AN INDIVIDUAL MEMBER?

Full membership

The membership is open to Professionals in the corporate institution offering services in the pension industry.
Eligibility is open to: Professional in the industry with at least 5 years of experience in the Pension Industry.

Benefits include:

1. Issuance of IPM Membership Certificate
2. Attendance of IPM Training programs at a discount rate
3. Opportunity for qualified trainers to facilitate and moderate at IPM trainings
4. Opportunity to network and participate in IPM's events.
5. Attending IPM breakfast forums and gala dinners.
6. Eligible to participate in the nomination of Sector Skills Advisory Committee for the Institute.

Registration fee: Kes 5,000
Annual Subscription fee: Kes 3,000

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Why Be an IPM Individual Member?

Associates Membership

The membership is open Professionals in the pension industry.
Eligibility is open to: Fresh professional's in the pension industry with less than 5 years of experience.

Benefits include:

1. Entitled to IPM Membership Certificate
2. Sharing of job opportunity advertised through IPM.
3. Attending IPM events through personal invites
4. Discounted rates on IPM Training's
5. Opportunity to network and participate in IPM's events.

Registration fee: Kes 3,000
Annual Subscription fee: Kes 1,000

Be part of us Today!

Other Training Areas (In House)

- ◆ Financial planning and management;
- ◆ Management of Strategic Change; Member Education
- ◆ Financial Freedom and Retiring Early
- ◆ Stress Management & work life balance
- ◆ Job separation training
- ◆ Transition Management training
- ◆ Supervision and Leadership
- ◆ Customer Relationship Management
- ◆ Sales and Business Development Skills

Consultancy:

- ◆ Strategic plan development and re-view
- ◆ Organizational Re-structuring and policies development
- ◆ Employee and customer satisfaction surveys
- ◆ Scheme policy preparation and re-view
- ◆ Board Evaluations
- ◆ Governance Audit

Events:

- ◆ 2nd Annual Pensions Conference and Expo 2024
- ◆ Pension Awards 2024

Professional Courses

Course	Entry Requirements
Certified Human Resource Professional (CHRP) (HRMPEB)	(KCSE C+ with minimum C+ in English and Mathematics Equivalent/relevant qualifications subject to approval by Examination board (HRMPEB)
Certified Pension Manager (CPM) (TVET/CDACC)	KCSE Mean Grade C Plain Diploma/Bachelors Degree from a recognised institution or Equivalent qualification as determined by KNQA
Certified Secretaries (KASNEB)	KCSE C+ Persons with Diplomas and other higher-level qualifications from recognised institutions are also eligible for entry



INSTITUTE OF PENSION MANAGEMENT

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